

Regulations on Fees and Charges for the Library of the Georg Eckert Institute

The following Regulations on Fees and Charges are issued on the basis of section 12, paragraph 1 of the Regulations for the Use of the Library of the Georg Eckert Institute for International Textbook Research in conjunction with section 3, paragraphs 1 and 4, sentence 2 and with section 14 of the Administrative Costs Act for Lower Saxony of 7 May 1962 (Nds. GVBl., p. 43), last amended by Article 20 of the Act of 20 November 2001 (Nds. GVBl., p. 701), and with section 12 of the Charter of the Georg Eckert Institute for International Textbook Research, each in the currently valid version:

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The fees and charges required by the Library of the Georg Eckert Institute for International Textbook Research in Braunschweig, Germany, are covered by these regulations.

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(1) The type and amount of fees and charges is detailed in the Schedule of Fees and Charges appended to these regulations.

(2) The Library will require users to cover expenses, particularly postage costs, as well as the fees and charges listed here, provided no other provisions are made in the Schedule of Fees and Charges.

(3) For the purposes of the schedule, an "item" is each individual volume or each work borrowed or usable as a physical whole.

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(1) These Regulations on Fees and Charges are effective as of 1 January 2010.

(2) On the same date, the regulations on fees and charges dated 27 August 2008, previously contained in the Regulations for the Use of the Library of the Georg Eckert Institute, expired.

Braunschweig, 5 November 2009

Georg Eckert Institute for International Textbook Research

Prof. Simone Lässig
Director

Last updated: 5 November 2009

Schedule of Fees and Charges

(Appendix to the Regulations on Fees and Charges for the Library of the Georg Eckert Institute, section 2, paragraph 1)

No.	Charge made for	Amount of charge (in euro)
1	First-time issuing of library card to user:	5.00
2	Overdue fines per item:	
	on the first reminder:	2.00
	on the second reminder:	5.00
	on the third reminder:	10.00
3	Administration fees for the replacement of lost or destroyed Library holdings, in addition to the cost of replacement:	
3.1	Administration fee per item for the purchase of a replacement copy:	5.00
3.2	Administration fee per item for incorporating a replacement copy into Library holdings:	15.00
4	Administration fee for the repair or replacement of locks after the loss of a key (plus cost of repair or replacement):	10.00

5	Replacement of lost or damaged data storage devices	
5.1	Data storage device for books:	2.50
5.2	Library card:	5.00
6	Issuance of order of debarment from use of the Library:	7.50 to 25.00
7	Assessment of amount of damages due for damage to Library holdings or property:	7.50 to 50.00
8	Use of manuscripts and other special Library holdings	
8.1	Administration fee for processing of requests for permission for reproduction:	7.50 to 50.00
8.2	Permission for commercial use of reproductions by third parties:	50.00 to 1,000.00